



The CSA Mine has a diverse workforce of more than 500 staff who are based both locally and outside the Cobar area. As an equal Opportunity Employer, we welcome job applications from all members of the community and those outside the region.

Applying for a position at CSA Mine

Timeframes

- **Advertising:** up to 4 weeks
- **Shortlisting:** 1 week after job opening
- **Interviews:** within 2-3 weeks of job opening
- **Offer of Employment:** upon conclusion of interviews, the successful candidate will be nominated for background checks, including pre-employment medical. Please be advised that employment commencement dates may vary based on medical and mine induction availability dates.

Work Rights

All applicants must have full rights to work in Australia.

Due to the nature of our industry, applicants will be required to undergo pre-employment functional assessment.

How to Apply

Please apply for your desired position via our relevant advertisement.

When making your application, please ensure you answer all of our screening questions correctly. Due to the large volume of applications we receive, we use screening questions as a guide to select the most appropriate candidates.

Your application should include:

- A covering letter
- A current resume
- Minimum of 2 professional referees

What to include in your cover letter:

- Contact details
- State the position you are applying for
- Highlight your relevant qualifications and skills
- Use examples of your work experience to demonstrate your abilities

What to include in your resume:

- Name, contact information, link to LinkedIn profile (if applicable)
- Briefly state career goals, skills and education
- Previous work experience, including dates of employment
- List jobs with responsibilities and achievements
- List relevant skills and certifications

The Interview

Each application will be assessed against the position description, and those who match will be invited to an interview.

A team member will firstly contact you to conduct a phone-screening interview. From there, an interview date & time will be confirmed.

Your interview will be conducted by at least 2 people; at least 1 being a hiring manager and accompanying colleague and/or a member of the PHST.

During the interview, will be asked a variety of set questions relating to the role & your work experience. You will also have the chance to ask questions to the panel.

After the Interview

The preferred candidate will be notified by phone, and will be invited to complete a pre-employment functional assessment.

Once deemed suitable, the successful candidate will be verbally offered the position, and start date plus salary offer will be confirmed. A member of our team will commence the onboarding process, and the successful candidate will be provided with onboarding documentation relating to contract, policies and procedures, and payroll.

The unsuccessful candidates will be notified by either phone or email. We welcome the opportunity for feedback on our process & can offer our own feedback if requested.

Current Vacancies & Future Growth

For further information about our current vacancies or to obtain a position description, please contact Joe Piscioneri - Talent and Acquisition Advisor: joseph.piscioneri@metalsacqcorp.com

