Dear Valued Vendor,

To verify a valid Project, Task and submission location, please execute the following actions:

1. Login to the iSupplier Portal – Direct Link

2. On the right side of the screen under “Invoices” click on “CRC POET Finder”.

3. Enter the **Project Number** and **Task Number** provided by the CRC Rep then click **“GO”**.

4. If the Project and Task entered are valid the **Project Number**, **Task Number**, **Business Unit**, **AP Location**, **Org Name and Org Description** will populate.

5. If the Project and Task entered is not valid you will receive **“No results found”**. Please contact your CRC Rep for a valid project and task.